

ASP General Information Network Compliance & Authorisations

Alert Number: **GI13_23**

4 September 2023

Subject: **Refresher Training and Expiry Latitude - Update**

Dear ASPs,

This communication outlines important updates to Ausgrid's training expiry and latitude arrangements, effective from January 2024. These changes supersede all previous notices.

Training availability and expiry latitude

In response to the COVID19 pandemic, Ausgrid made changes to provide flexibility to ASPs to continue to meet Ausgrid's training requirements. In response to Ausgrid's return to pre-COVID19 levels of training availability, Ausgrid provides the following notice:

From January 2024 the 3-month latitude will end, and Ausgrid will resume the **1-month latitude** across all required **refresher training**, including statutory training.

ASPs are expected to complete all elements of their training prior to expiry. The 1-month latitude period should be used only when completion before expiry isn't reasonably achievable.

Pegasus system compliance

Ausgrid's Authorisation Management System (Pegasus) tracks worker competencies and their expiry dates, including refresher training. Please note that Pegasus does not display any latitude or extension beyond the indicated expiry date.

Ausgrid Officers will verify the training currency during on-site audits, checking for compliance within the latitude period. They will also apply the expectation that workers within the latitude period adhere to the 'Worker and Employee Responsibilities' outlined below.

Worker and Employer responsibilities

Workers who cannot complete refresher training prior to the expiry date must inform their employer and take steps to complete the training within the latitude period of 1 month.

Employers should inform and remind workers that if they have any concerns regarding their competency or the competency of others, that they should 'Pause' and seek further advice (e.g. Manager / Supervisor) before proceeding.

It is the Employer's and Worker's combined responsibility to ensure that all training remains current for their required Work Roles, and that this compliance is confirmed each time before undertaking tasks on Ausgrid's network.

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