

ASP General Information

Network Compliance & Authorisations

Alert Number: GI10_22

10 May 2022

Subject: Revised ASP1 Live LV Work Planning Assessment Form v4.0

Dear ASP/1s,

With Ausgrid's Electricity Safety Rules (ESR) 2022/0 edition being released on 29th April 2022, there has been some minor changes to the assessment process requirements when planning live low voltage work on or near exposed low voltage mains and apparatus.

A list of these changes are detailed in the **ESR Amendments Advice** which can be found along with the **ESRs** and **Appendix A – Working on or near exposed low voltage mains and apparatus - Task list** on the Ausgrid website under Technical Documentation on the [ESR – Electrical Safety Rules](#) page.

What has changed

The live LV planning assessment detailed in ESR section 9.5.1 previously consisted of five assessment criteria and has now been streamlined to encompass three steps when assessing if live LV work is able to be performed, as per the following;

1. Is the task allowed on the live LV Work Task list?
2. Can the live work controls be achieved for the specific task and site?
3. Can the live work be carried out safely?

Live work can only be completed where answers to items 1 to 3 are satisfied, and details are captured within a site specific 'ASP1 Live LV Work Planning Assessment' Form.

The ASP1 LV works planning assessment has been amended to version 4 in line with ESR 2022/0 and consists of two parts outlined below;

- Part A: Is to be completed by the **ASP1**. This part addresses questions 1 & 2 of the assessment process set out in section 9.5.1 of the ESR;
- Part B: to be completed by the Ausgrid Planning Officer (**Compliance Officer**). This part acknowledges that the proposed works have been reviewed to be compliant with the then current Live Works tasks outlined within Appendix A of the ESR.

ASP1's can now access the 'ASP1 LV Works Planning Assessment' Form via the Ausgrid website under the [ASP1's Project Form page](#).

The ASP1 completes Part A of the 'ASP1 Live LV Work Planning Assessment' Form (i.e., confirmed whether the live work task is allowed and that suitable controls can be achieved for the specific task and site), when intending to perform live work and submits to the Compliance Officer accompanying the ORF.

Instances when live LV work is identified as part of the outage planning, the ASP is provided the opportunity to carry out the task(s) live and if able to be performed in line with ESR requirements, the ASP will be required to submit the 'ASP1 LV Works Planning Assessment' Form to the Compliance Officer for further processing.

Question 3 of the assessment process set out in section 9.5.1 of the ESR is not addressed in the ASP1 Live LV Work Planning Assessment Form. ASP1's need to ensure that question 3 of the assessment process is completed on the day by the authorised live LV workers before the work starts.

Live LV work cannot commence until a 'ASP1 Live LV Work Planning Assessment' form and 'Notification of Work to Proceed' form (NOWTP) has been issued by an Ausgrid Officer and signed by the workgroup undertaking the work, when the live work tasks being completed are not associated with an Access Permit (AP) or Clearance to Work (CTW).

A NOWTP is not required for live work tasks performed near the network for cases where the installed mains and apparatus are not being connected to the network. Final connection of mains and apparatus to the network must be carried out via an access permit, CTW or NOWTP as applicable. The ASP1 Live LV Work Planning Assessment must be completed for all allowed Live LV work tasks being planned to be undertaken on or near the network.

Any comments regarding the planning of the outage are to be directed to the Compliance Officer.

For any questions regarding the above, please email ASPAuthorisations@ausgrid.com.au

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