

## General Information

1 November 2024

Dear ASPs,

We are writing to inform you of an important change to our document submission process for rescheduled outages. This change is being implemented to reduce unnecessary administrative burden on ASPs.

### Key Change:

Effective immediately, ASPs will no longer be required to re-upload previously submitted documents for rescheduled outages if those documents have already been reviewed and approved by Ausgrid.

### What This Means for You:

1. For rescheduled outages, previously uploaded and approved documents (such as cable test results, TEI sheets, pole and pillar data capture sheets, and field books) will remain valid.
2. You will not need to resubmit these documents when an outage is rescheduled.
3. Ausgrid will retain access to these documents through our internal systems
4. Ausgrid will continue to request any outstanding, previously rejected, or any documents needed as part of planning the rescheduled outage

### Important Notes:

- This change applies only to rescheduled outages where the work scope remains the same.
- Documents must have already had a "Reviewed" status in the previous outage. Any documents that were rejected or in draft and not reviewed will need to be submitted again for processing
- Any new or additional documents required for changed work scopes must still be submitted.
- The "on the day" documents recently introduced in CRM should continue to be submitted as per current process.

If you have any questions or concerns about this change, please don't hesitate to contact your Ausgrid representative.

Thank you for your cooperation and continued commitment to safety and efficiency in our network operations.